Minutes for September 9, 2025

Library Board Meeting
Jemez Springs Public Library

Members Present via Zoom: Hailey Cooper

Members Present in Person: Andrew Adaryukov, Pam Cornell, Heather Gutierrez, Gracie Johnson, Amanda Lewis, Kellie Primm, Barbara Stone

Members Absent: None

Presiding: Barbara Stone, Library Board President

Friends of the Library Presence: None

1. **Call to Order:** The meeting was called to order at 6:14 p.m. This meeting's agenda was certified by the Library Board President.
2. **Approval of August 2025 meeting minutes**
   Heather moved to approve the minutes and Pam seconded the motion.
   Action taken: The August 2025 meeting minutes were unanimously approved.
3. **Librarian's Report**
   The Librarian Notes (review of August 2025) were available for review. The written Librarian Notes provided to Board members are typically a part of these minutes and are also posted to the Library Board page of jsplibrary.org under the heading of Meetings. Comments/questions during the librarian's report included:
   - Inquiry was made about the NM Rural Libraries Initiative (NMRLI) visit. Andrew explained that NMRLI is a grant making body and an intern who played an advocacy role made the visit recording current operations via photos and discussion.
   - Andrew shared information on El Portal resources available through the NM State Library open to all NM residents. He is planning a "Show and Tell" to share the resources with the community including Jemez Valley Schools as resources are available to help with tutoring, life skills and virtual meetings. The discussion included potential days of the week and collaboration considerations to best connect with potential users.
   - Barb shared that there was a glitch in accessing information regarding the open house on the library website. Amanda will explore the issue.
   - Andrew provided information regarding water issues as the work is not complete due to higher than anticipated costs. The drop box is close to

the hole that remains open to complete the work and options were discussed to address safety concerns as people are still using the drop box despite efforts to curb use.

Action taken: Include the Librarian Notes for August 2025, in the September Board minutes to be posted on the Library Board page.

4. **Art Exhibit Policy Update**

The board reviewed the revised art exhibit policy prepared by Gracie jointly discussing changes to be made which included:

- Broadening individuals involved in addressing art exhibit issues to designated library staff in most situations
- Flexibility in the length of display from 1-2 months depending on demand for the space
- Flexibility in set-up and removal of artwork with a designated library staff member present
- Permission for the library to photograph artwork for publicity purposes
- Wording that would allow artists to change displayed artwork
- Language to clearly communicate documentation needed for the exhibit application process
- Elimination of the highway sign for use in publicizing as currently there are concerns with the sign blocking views to enter Highway 4

Gracie will consolidate the changes discussed and send a revised draft out via email to Library personnel and Board members for review prior to the next board meeting.

Action taken: Reviewed proposed policy via discussion to promote adoption of a revised Art Exhibit Policy at the next meeting.

5. **Review and Update Library Code of Conduct**

The board reviewed the Current Code of Conduct to promote respectful use of the library with the following changes proposed:

- Changing the guidelines for “Children age eight and up” to “Children age twelve and up”.
- Changing titling of “Children under the age of 8” to “Children under the age of 12”.
- Changing wording on requirements for accompaniment for children under 12.

- Including wording on acceptable areas for food and liquid to be present along with clarification on the types of liquid containers to be allowed in the library.
- Wording to more clearly specify behaviors regarding unshelving and reshelving books.

The revision of the Code of Conduct is to provide a method to address behaviors impacting respectful use of the library space that has not been successfully mitigated in other ways and not to exclude or limit use of the space by children. Amanda will update the Code of Conduct document including the proposed changes and send out to Library Board members via email prior to the next meeting.

Action taken: Discussed proposed policy changes to promote adoption of the changes at the next Board meeting.

6. **FOL Report**

   There was no FOL presence as their August meeting was postponed.

7. **Comments**
   - Re-election of board members is to take place next month.
   - Term limits are present in the current policy. Discussion regarding the need for term limits and ways to advertise open positions ensued.
   - There were no public attendees.
8. **Next meeting**

   October 14, 2025, at 6 p.m. via zoom and in person (hybrid).

Adjournment

Action taken: The meeting was adjourned at 7:57 p.m.